



## Letter Of Intent - Rashika Sambhaji Parave -NR Consulting

1 message

Tue 7 Oct, 2025 at 10:52 AM

Annu Kumari <Annu.K@nrconsulting.com>

To: rparave556@gmail.com <rparave556@gmail.com>

Cc: NRC HR Core <hr-core@nrconsulting.com>, Anupam Aggarwal <Anupam.A@nrconsulting.com>, Priya Kumari <Priya.K@nrconsulting.com>

Hi Rashika,

Based on the interaction we had with you; NR Consulting is pleased to offer you the position of of **Desktop Support**".

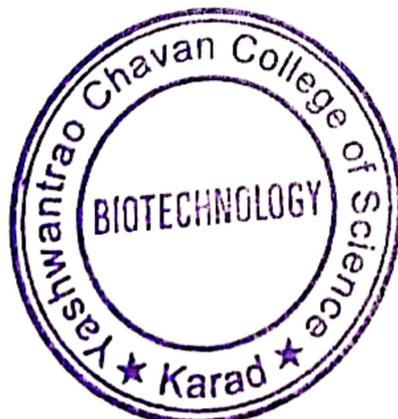
Given below are the applicable Terms and Conditions of this employment.

- Your CTC will be **Rs. 2,40,000 (Rupees Two Lakh Fourty Thousand only)** annually and will be subject to deduction of tax at source, if applicable.
- You will be working for our client "**Galaxy client Galaxy Office Automation Pvt. Ltd**", and your work location will be "**Mumbai**" or as per client requirements.
- Your employment will be governed by the terms and conditions of the employment agreement, as contained in the offer letter, which will be given to you once you submit all the documents to us by **EOD**.
- Your working hours are **45 hours per week, five days a week**. You need to serve a notice period of **30 days** in case of separation.
- Your date of joining is on or before **October 03, 2025**.

**NOTE: Your payout will start from the client onboarding date.**

Please refer below the CTC structure.

Sr. No.	Salary Components	Monthly	Yearly
1	Basic Salary	15000	180000
2	House Rent Allowance (HRA)	1378	16,531
3	Advance Bonus	1250	14,994
	<b>GROSS SALARY - Sum of Sr. No. 1-3 (A)</b>	17628	211525
4	Provident Fund (P.F.) - Employee Contribution	1800	21600
5	Employee State Insurance (ESI) - Employee Contribution	133	1587
	<b>Employee Deductions - Sum of Sr. No. 4 &amp; 5 (B)</b>	1933	23187



	<b>NET SALARY (A) - (B)</b>	<b>15695</b>	<b>188338</b>
<b>6</b>	<b>Provident Fund (P.F.) - Employer's Contribution</b>	1800	21600
<b>7</b>	<b>Employee State Insurance (ESI) - Employer's Contribution</b>	573	6875
	<b>Employer Contributions - Sum of Sr. No. 6 &amp; 7 (C)</b>	2373	28475
	<b>COST TO COMPANY (CTC) (A) + (C) = (D)</b>	<b>20001</b>	<b>240000</b>

**Note:** Figures are rounded off wherever necessary.

**Note:** Professional Tax (PT): There will be a monthly deduction of Professional Tax as per the state applicability and is part of the CTC mentioned above.

Labour Welfare Fund (LWF): There will be a monthly deduction for the Labour Welfare Fund (both employer & employee) as per the state applicability and is part of the CTC mentioned above.

**Note:** In case you want to save on TDS and have valid investments done/or will do in the current financial year, share the investment declarations (investment name & amount of investment) over an email along with sections under which they fall. Do share the supporting documents along with the declarations to help us approve them fast. Also, let us know the regime you would like to go for, old or new.

**Other Benefits:**

\*Group Accidental Insurance with SI of INR 05 Lacs (Subject to nominal monthly deduction as per the sum insured)

Regards,

**Arnu Kumari**

Executive – Human Resources

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